

South Fork Homeowners Association
southforkhoa.org
January 14, 2008
Board Meeting Minutes

Present

Tim Rousset - President
Shawn Whitten - Secretary
Tim Cummings - Treasurer
Roger Myers - Director
Mike Hatcher - Director
Tom Mast - Director
Connie Shaw
Steve Koehler

Absent

Dan Katzfey – Vice-President

This meeting was called to order by Tim Rousset at 7:15 p.m. in the Harrison Room at the Library Center on South Campbell. Minutes for this meeting were taken by Shawn Whitten. Minutes from the December 2007 meeting were read and approved.

Treasurer's Report

Tim Cummings reported the following:

- W2's and 1099's are ready for distribution.
- Our CD rates are lower and the CD's are self-renewing. The current rate is 4.45%.
- We have \$4,634 in our operating fund and \$13,758 in our business investment account.
- We are waiting for the January 2008 dues to be sent in by members.
- We have paid for another two years of hosting for our web site.

A motion to accept this report was made by Mike Hatcher. This was seconded by Roger Myers and passed unanimously.

Old Business

Tim Rousset provided an update regarding the form for common area mowing bids that the board has been working on for a couple of months. He reported that the final version we worked out via e-mail during the past month has been passed out to four bidders so far. Tom Mast made a motion that we formally approve the current version of this form. This was seconded by Mike Hatcher and passed unanimously.

Shawn Whitten passed around the list of the tasks that have been agreed to during board meetings since June 2007, formally called the Board Task List. This list shows the date that each task was assigned or volunteered for. For those tasks that have been completed, the date they were completed is also shown. Shawn suggested that the tasks completed during 2007 be posted on the web site and removed from the list that he brings to each board meeting. This was agreed to by the board.

The board then reviewed the five incomplete items on the current Board Task List.

- Update and publish the association directory (Dan Katzfey volunteered 8/13/07) – Dan reported that he is still working on this task and intends to complete it.

- Compile a welcome packet for new homeowners (Tim Rousset volunteered 9/10/07) – Tim reported that no action has yet occurred on this task.
- Check on refrigerator magnets showing key dates on a calendar (Tom Mast volunteered 9/10/07) – Tom reported that the minimum order for the vendors he has checked is too large. The board agreed to table this task indefinitely.
- Update mowing bid criteria and present as a motion (Tim Rousset volunteered 11/19/07) – This task was completed during this meeting.
- Get bids from three companies for landscape improvements during Spring 2008 (Connie Shaw volunteered 11/19/07) – Discussion resulted in an agreement that Connie would ask multiple vendors for proposals with a budget of \$2,500. No commitment will be made to any vendor at this time. The board will review the proposals, then decide what further action, if any, will be taken as we might do the work ourselves with a work day.

New Business

Discussion about damage throughout the neighborhood resulting from a powerful storm 1/7/08 was initiated by Tom Mast. The board discussed whether they should attempt to help with any of the cleanup process. Most members felt that the damage was spotty and most clean up was already done so this topic was tabled.

Discussion about various key dates for 2007 was initiated by Tim Rousset. The following dates were agreed to:

- Neighborhood garage sale (the same date as the Nixa city-wide garage sale) - Saturday 5/10/07
- Pool cleaning - Saturday 5/17/07
- First day of swimming - Saturday 5/24/07
- Annual members picnic and election - Sunday 6/22/07
- Last day of swimming - Sunday 9/7/07

Roger Myers made a motion to accept these dates. This was seconded by Tom Mast and passed unanimously.

Tasks agreed to during this meeting

- No new tasks were agreed to at this meeting.

The meeting was adjourned at 8:10 p.m.